



# Adopt-A-Park **Parks Make Life Better!** Adopt-A-Trail

## Our Mission

**Adopt-A-Park:** By allowing volunteers with opportunities to assist with neighborhood parks and offering their support to assist in the importance of parks and open spaces. This program looks to obtain volunteers to keep an eye out for potential hazards, vandalism and general park mistreatment. With these partnerships, the City is able to maintain and improve our parks and keep them looking beautiful and safe for the whole community to enjoy.

**Adopt-A-Trail:** By allowing volunteers with opportunities to assist with neighborhood trails and offering their support to assist in the importance of open spaces and trails. This program looks to obtain volunteers to keep an eye out for potential hazards, vandalism and general mistreatment at the various locations. With these partnerships, the City is able to maintain and improve our trails and keep them looking beautiful and safe for the whole community to enjoy.

**Both Adopt-A-Park and Adopt-A-Trail:** Volunteer programs that are offered citywide that assist and offer support with the maintenance and care of neighborhood parks, trails, and other open spaces located in City areas.

### **Volunteers include (but not limited to):**

- Residents
- Non-Residents
- Seniors
- Non-Profits Organizations
- Schools
- Church Groups
- Businesses
- Scouts
- Youth Groups

### **Areas to adopt:**

- Refugio Valley Park
- Refugio Linear Trail
- Ohlone Park
- Woodfield Park
- Foxboro Park
- Hanna Ranch Park
- Shoreline Park

Beechnut Mini Park  
Frog Pad Park  
Bayside Park  
Railroad Park  
Duck Pond Park  
Sports Fields

**Volunteers can do the following (but not limited to):**

Pick up debris  
Rake leaves  
Remove graffiti  
Report hazards or illegal behavior  
Sweep tennis/basketball courts  
Pull weeds  
Caring for trees

**Volunteers are responsible for:**

Volunteers must abide by all park rules and ordinances  
Volunteers must notify Staff if resigning  
Volunteers must return all supplies upon completing task/duties  
Volunteers must keep track of hours that they work at various locations and turn it into Staff  
Volunteers should report any hazardous material to City Staff. Please do not pick up hazardous items  
Volunteers need to report all accidents involving injury or equipment damage to their group leader and City Staff  
Volunteers should work in pairs or groups when possible  
If working alone, you must be an adult (18 years or older) and always, let the group leader know your location  
Volunteers should not operate machinery or dangerous equipment

**The City of Hercules Recreation Department provides the following support items:**

Gloves and garbage bags

**Minimum Commitment:**

**1 year service of commitment is asked from volunteers to your adopted park or trail. Volunteers are asked to volunteer at their respected location at least once a month.**

**Training:**

Once your adoption is approved by the Community and Library Services Commission, City staff will train the leader of the group or individual to do the tasks that have been stated upon their approval.  
Volunteers are required to read, understand, and follow the Safety Guidelines and must follow all park and trail rules and ordinances.  
Once your group is trained you will then be considered active volunteers.

**Schedule:**

Once your adoption is approved by the Community and Library Services Commission and you are trained the group must then provide a list to City Staff of dates as well as a schedule of when they will be going to the appropriate locations to participate in this program.

**Recognition:**

An official Certificate of Adoption

Recognition on the City website for work completed

Recognition at a Community & Library Services Commission meeting for work completed

Recognition at a City Council meeting for work completed

**How to Sign Up:**

Print and fill out the *Adoption Application*

Print and fill out the *Volunteer Service Agreement* for the Group Leader and any other initial group members. Volunteers under the age of 18 years of age must use the *Volunteer Service Agreement* form and must have a parent/guardian signature.

Fax, mail, email or bring the forms to:

Adopt-A-Park/Adopt-A-Trail

2001 Refugio Valley Road

Hercules, CA 94547

Fax: (510) 799-8288

Email: [prregistration@ci.hercules.ca.us](mailto:prregistration@ci.hercules.ca.us)

Staff will review the application. You will then be contacted upon approval to set up an appointment to be trained for your group.