



Board of Directors Meeting Meeting Agenda
Regular Meeting
Thursday, October 10, 2024
6:15 PM

Meeting Location:

City of Hercules City Council Chambers
111 Civic Drive
Hercules, CA 94547

This meeting agenda is available online at
www.recyclemore.com/about/board-meeting-agendas/

Americans with Disabilities Act

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Public Comment

Members of the public are welcome to address the Board of Directors on items that are within the jurisdiction of the Authority. The Chair will call for public comment during the meeting. Comments by the public pertaining to items listed in this Agenda should be made at the time the item is considered by the Board of Directors. This Agenda also contains an agenda item for the Public to address the Board on matters not listed on the agenda. Public Comments are limited to 3 minutes per person and each speaker may speak only once under each agenda item. The Board of Directors may modify and/or waive these provisions. If you wish to make a public comment you may attend the meeting at the location stated above, fill out a Speaker's Card and submit it to the Board Secretary. Members of the public may also submit a comment by email to the Board Secretary at info@recyclemore.com no later than 11:59 p.m. the day prior to the meeting. Please indicate which item on the agenda you are commenting on in the subject line of your email. The Board Secretary will share all comments with the Board at the meeting and make them part of the public record.

1. Call to Order/Roll Call

The Chair will call the meeting to order and the Secretary will call the roll to establish the presence of a quorum.

2. Closed Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

3. Pledge of Allegiance

The Chair or a Member of the Board will lead the Pledge of Allegiance.

4. Ex Parte Communications Disclosures

The Chair of the Board will ask if any Director has an ex parte disclosure, pursuant to the Authority’s Ex Parte Communications Policy, on any agendized items.

5. Public Comment

Receipt of public comment on non-agenda matters. This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Authority. Public Comments are limited to 3 minutes per speaker, subject to adjustment by the Chair for orderly administration and timely completion of the meeting agenda. This includes but is not limited to moving immediately to the next speaker after a speaker has completed their comments within the allotted time, prohibiting speakers from yielding or granting their time to another person who is later in the queue to speak or who has already spoken, prohibiting speakers who have already spoken from speaking again regardless of whether it is during the public comment period or on an individual agenda item, and setting when and where in the agenda public comments shall be heard.

6. Consent Calendar

All matters under the Consent Calendar are considered to be routine and non-controversial. All matters listed in the Consent Calendar will be enacted with one motion. There will be no separate discussion of the items listed. However, upon request before action is taken on the Consent Calendar by a member of the Board or any interested party, items may be removed from the Consent Calendar and considered separately in the agenda order.

Consideration of a motion to approve the following actions:

6.1 September 12, 2024 Authority Board Meeting Minutes

Consider a MOTION to APPROVE the subject minutes.

6.2 Sure Close Kitchen Food Scrap Pails Purchase

Consider a MOTION to APPROVE

6.3 Clean Harbors Marine Flares Collection Contract

Informational Only.

6.4 Cascadia Consulting Hercules MFD Outreach Contract

Information Only

6.5 Increase in Executive Director Base Salary Effective December 2, 2023

Approve 3.5% increase in the Executive Director's Base Salary effective December 2, 2023.

6.6 Employment Agreement with Peter Holtzclaw Effective December 2, 2024

Authorize the Board Chair to execute an Employment Agreement with Peter Holtzclaw.

7. Staff Report

Staff will provide updates on recent and upcoming activities.

7.1 Staff Report - Recycling and HHW Programs Update

Information only.

7.2 Staff Report - Outreach Programs Update

Information only.

8. Regular Agenda

8.1 Draft Post Collection Request for Proposals (RFP) and Draft Post Collection Agreement (PCA)

Provide Direction to staff

8.2 Workshop - Calendar Year 2025 Household Hazardous Waste Budget

1. Conduct a Workshop on Calendar Year 2025 Household Hazardous Waste (HHW) Budget.
2. Provide direction to staff on actions needed, if any, for the Board to consider approval of the 2025 HHW Budget at the November 2024 Board meeting.

8.3 Workshop - Calendar Year 2025 Post Collection Rates

1. Conduct Workshop on Calendar Year 2025 Post-Collection Rates.
2. Provide direction to staff on actions needed, if any, for the Board to consider adopting new Calendar Year 2025 RecycleMore Post-Collection Rates at the November 2024 Board meeting.

9. Board Member and Staff Announcements

INFORMATION ONLY. Announcement of matters of interest by Board Members, Alternate Board Members, Executive Director and General Counsel.

10. Adjournment

Consideration of a motion to adjourn. The next regular Board of Directors' Meeting is

scheduled for November 14, 2024 at 6:15 pm.