



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

AMENDED REGULAR BOARD MEETING AGENDA
AUGUST 14, 2024

7:00 p.m.

MEETING LOCATION:

City of Hercules
111 Civic Drive
Hercules, CA 94547

To access meeting remotely:
Please click on the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/81769950793?pwd=ZKA2OK1YEtmRao1TjCUfXuUM4ABvF.1>

Or by phone: 1-669-900-9128
Webinar ID: 817 6995 0793

Passcode: 738280

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1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS OF DISTRICT EVENTS
4. CONFIRMATION OF THE AGENDA
5. REVIEW OF CORRESPONDENCE TO THE BOARD

ATTACHMENTS

1. [Elizabeth Genai: Resignation from Measure O Oversight Committee](#)
2. [Maureen Brennan: Resignation from Measure O Oversight Committee](#)
3. [Tara Shaia: Resignation from Measure O Oversight Committee](#)

6. PUBLIC COMMUNICATIONS ON ITEMS NOT ON THIS AGENDA

Public comment on any item of interest to the public that is within the Board's jurisdiction and not on this meeting's agenda will be heard. The Board may limit comments to no more than 3 minutes per speaker, subject to adjustment by the Chair.

7. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar are considered routine and non-controversial and can be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt. BOARD, 3 MINUTES

- A. APPROVAL OF MEETING MINUTES OF THE JULY 10, 2024 SPECIAL MEETING
- B. APPROVAL OF MEETING MINUTES OF THE JULY 10, 2024 REGULAR MEETING
- C. APPROVAL OF MEETING MINUTES OF THE JULY 31, 2024 SPECIAL MEETING
- D. ACCEPT 2023 ANNUAL REPORT
- E. REVIEW OF TRANSMITTALS
- F. APPROVAL OF FISCAL YEAR 2023-2024 AUDIT ENGAGEMENT AGREEMENT

ATTACHMENTS

- 1. Staff Report
- 2. Draft Engagement Agreement
- 3. Resolution 2024-19

8. SPECIAL ORDER OF BUSINESS: DISTRICT STRATEGIC PLAN AND SUSTAINABILITY EFFORTS (INFORMATION) CHIEF RAMIREZ, 10 MIN.

9. FIRE PREVENTION SERVICES

- A. FIRE PREVENTION ACTIVITY UPDATE (INFORMATION), DAVID STEVENS, 20 MIN.

ATTACHMENTS:

- 1. Staff Report
- 2. Presentation

- B. FIRE PREVENTION SERVICES CONTRACT (POSSIBLE ACTION), CHIEF RAMIREZ, 10 MIN.

ATTACHMENTS:

- 1. Staff Report
- 2. Original Contract
- 3. First Amended Contract
- 2. Resolution 2024-20

10. PROCUREMENT POLICY (DISCUSSION AND POSSIBLE ACTION) CHIEF RAMIREZ, 15 MINUTES

ATTACHMENTS

1. [Staff Report](#)
2. [Procurement Policy](#)
3. [Resolution 2024-21](#)

11. DISCUSS ADVISORY VOTE RELATED TO ANNEXATION (DISCUSSION AND POSSIBLE ACTION) BOARD, 10 MIN

12. MEMORANDUM OF UNDERSTANDING BETWEEN RHFD AND BATTALION CHIEF (POSSIBLE ACTION ITEM), CHIEF RAMIREZ

ATTACHMENTS:

1. [Staff Report](#)
2. [2022 MOU Between RHFD and Battalion Chief](#)
3. [2024 Side Letter of Agreement Between RHFD and Battalion Chief](#)
4. [Resolution 2024-22 approving Side Letter of Agreement](#)

13. EMPLOYEE COMPENSATION ADJUSTMENT (POSSIBLE ACTION ITEM), CHIEF RAMIREZ

- A. To confirm the Chief's action and authority to enact and/or execute compensation items to remain consistent with Rodeo-Hercules Fire Protection District Policy 5(A)(12) and (13), Administrative Personnel Non-Safety (Administrative Assistant and Administrative Services Officer) for the receipt of benefits as listed under the Safety Personnel's MOU.

ATTACHMENTS:

1. [Staff Report](#)
2. [Minute Order](#)

14. FIRE CHIEF'S REPORT (INFORMATION) 15 MINUTES

ATTACHMENTS:

1. [Fire Chief's Report](#)
2. [Townsend Public Affairs Monthly Grant Report](#)
3. [Monthly Statistics Report June](#)

15. STAFF REPORTS

16. BOARD MEMBER REPORTS (INFORMATION)

- A. LAFCO, Doss, 3 Minutes
B. East Bay Hills Wildland Coordinating Group, Bowman, 3 Minutes

C. AD HOC COMMITTEE REPORTS

1. Annexation Resolution and Service Plan, Chair Doss and Director Davidson
2. Board Governance, Bowman and Doss
3. Budget, Hill and Davidson
4. Board Orientation/Onboarding, Bowman and Mikel
5. Community Engagement, Doss and Hill

6. Phillips 66 Taxes, Bowman and Davidson
 - a. Presentation, discussion and possible action

ATTACHMENTS:

1. [Memorandum re Update Phillips 66 Ad Valorem Property Taxes](#)
2. [Board of Supervisors Resolution 96/ 486](#)
3. [RHFD Response to County re Cost of Services to Unocal](#)
4. [Excerpts from MRG Report to LAFCO-2016](#)

- D. REPORT ON CALENDAR, LOCAL EVENTS ATTENDED SINCE THE LAST MEETING AND BRIEF COMMENTS ON ISSUES OF CONCERN (INFORMATION) DIRECTORS, 5 MINUTES.

17. MEASURE O OVERSIGHT COMMITTEE (INFORMATION), 3 MINUTES

18. LOCAL 1230 COMMENT (INFORMATION), LOCAL 1230 EXECUTIVE BOARD, 3 MINUTES

19. REQUEST FOR FUTURE AGENDA ITEMS (DISCUSSION AND POSSIBLE ACTION) BOARD, 10 MINUTES

ATTACHMENTS:

1. [Agenda Tracker](#)

20. ADJOURNMENT

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Agendas and documents can be viewed by accessing the District website at www.rhfd.org. Posted on: August 9, 2024.