

REGISTRATION

The City of Hercules Parks & Recreation Department has implemented a Yearly Liability Waiver form that is effective until December 31, 2024. This form covers all activities, and programs that are provided by the City of Hercules Parks & Recreation Department. Additional program/activity permission slips may be required. One authorized signature from a legal parent or guardian may sign on a minor's behalf (under 18 years old). Additional family members who are over the age of 18 will be required to provide their own signature to the form. Yearly Liability Waivers will not be accepted by the department without the appropriate signature(s). Participants are encouraged to register at least one week prior to the course start date. Registration payment must be accompanied with a completed Liability Waiver and Registration Form. Programs, services, or activities may be cancelled or combined due to low enrollment. Because the Activity Guide is prepared months in advanced, the City cannot guarantee all information in the guide is the most current. Contact Parks & Recreation at (510) 799-8291 during business hours to confirm class details if needed.

REFUND AND TRANSFER POLICY

Refunds or transfers must be requested at least 4 business days before the first class meeting. There is a \$15 service fee applied to all refunds or transfers initiated by participant. If the City cancels a course, the participant will have the option of transferring to a different class or receiving a full refund, unless there is no outstanding balance.

PHOTO DISCLAIMER

The City of Hercules may photograph or video program participants and recreational users of City facilities and use the photographs or video in its promotional materials. Unless otherwise noted at the time of registration, Parks & Recreation will assume program participants and facility users have given consent to be photographed or videoed.

PARKS & RECREATION STAFF

Christopher Roke	Parks & Recreation Director
Ambra Garfield	Recreation Manager
Jeff Jew	Recreation Supervisor
Bryce Halliday	Recreation Supervisor
Joe Kaput	Recreation Technician
Samantha Cole	Recreation Leader III, Rec Classes, Office & Marketing
Kristina Griffith	Recreation Leader III, Seniors
Chris Bratton	Recreation Leader III (Director Lupine)
Maria Rubio	Recreation Leader III (Director Ohlone)
Rhoda Stevenson	Recreation Leader III (Director Hanna)
Karin Nestor	Recreation Specialist, Facilities
Victoria Vizcarra	Recreation Leader III, Preschool

CITY COUNCIL

Dan Romero	Mayor
Dion Bailey	Vice Mayor
Chris Kelly	Council Member
Alexander Walker-Griffin	Council Member
Tiffany Grimsley	Council Member

COMMUNITY & LIBRARY SERVICES COMMISSION

Evangelia Ward-Jackson	Chair
Brian Campbell-Miller	Vice Chair
Han Chen	Commissioner
D. Yamamoto	Commissioner
Monique Hernandez	Youth Commissioner

To apply for a Commissioner, go to www.herculesca.gov/government/commissions-committees



HOW TO REGISTER



Online

www.herculesrec.com



Mail-In

Hercules Parks & Recreation
2001 Refugio Valley Road
Hercules, CA 94547



Walk-In & Drop-Off

Hercules Parks & Recreation
2001 Refugio Valley Road
Hercules, CA 94547



Registration Hours:

Mon - Thurs 8:30am-5pm



Drop-Box:

No cash allowed. Registrations will be processed in the order they are received on the next business day.

HELPFUL

REGISTRATION TIPS

- Make sure your liability form is signed. See liability waiver on page 21.
- Include payment: Cash, Check, Visa, Discover or MasterCard.
- Make checks payable to: City of Hercules
- All registration is accepted on a first come, first serve basis unless otherwise noted in the course description.
- Age in course description indicates participants must be that age by starting date of the class.
- For general registration information, call 510-799-8291.



Liability Waiver

Effective Dates: January 1, 2024 through December 31, 2024

This liability waiver covers all activities, classes, camps, and programs provided by the City of Hercules Parks & Recreation Department from January 1, 2024 to December 31, 2024. Additional program/activity permission slips may be required.

Each person age 18 and over in the household, listed in the Participant's Information section below, must sign and date this form.

Participant's Information				
First Name	Last Name	M/F	Date of Birth	Age
1.				
2.				
3.				
4.				
5.				

Household Information – Primary Contact

Parent/Head of Household 21+ Years: _____
(Last Name) (First Name)

Street Address: _____ **City:** _____ **Zip:** _____

Primary Contact #: _____ **Additional Contact #:** _____ **Email:** _____

Emergency Contact Name: _____ **Emergency Phone:** _____ **Relation:** _____

Refund and/or Transfers must be requested at least 4 business days prior to the first class meeting. There is a \$15.00 service charge on all refunds/transfers initiated by the participant or guardian. If the course is canceled by the City of Hercules, the participant will have the option of transferring to a similar program or will be granted a full refund. Refunds may be given after a course has begun due to a particular medical condition if a doctor's note is provided. These refunds are at the discretion of the Parks & Recreation Director or his/her designee. Fees paid via credit card must be refunded to the same credit card used for payment.

To the greatest extent permitted by law, the undersigned shall hold harmless, defend and indemnify the City of Hercules and its subordinate and affiliated agencies, officers, officials, employees, sponsors and volunteers (collectively "Indemnities") from and against any and all liability, loss, damage, expense and costs (including without limitations costs and fees of litigation) of every nature arising out of or in connection with the participation by any of the above-listed Participants in any activity for which such Participant is being registered, except such loss or damage which is caused by the sole negligence or willful misconduct of the Indemnities. Furthermore, I hereby agree that I, my successors and assignees will not make claim against, sue, attach the property of, or prosecute any of the Indemnities for any injury, liability, loss, damage, expense or costs arising out of or resulting from the participation by any of the above-listed Participants in any activity, class, camp, or program through the City of Hercules Parks & Recreation Department, for which such Participant is registered through January 1, 2024 to December 31, 2024. If any Participant named above is a minor, I certify that I am the legal parent or guardian of the above participant or otherwise authorized to execute this form on his/her behalf that he/she is in good physical condition and I give my permission for him/her to participate in City of Hercules Parks & Recreation activities, classes, camps, and programs. I hereby grant permission to the City to take my or the above Participant's photo while participating in City activities, classes, camps, and programs to use for publicity. A signature is required by each adult Participant on this form. One authorized parent/guardian may sign for all minors. I understand that I am authorized to sign this form on behalf of all Participants listed above.

Participant waives and releases the City from any and all claims, causes of action, allegations, or assertions that may arise relating to infection of any person by COVID-19 that occurs, or is alleged to occur, during the Activity. Participant also agrees to defend, indemnify, and hold City harmless from any and all claims, causes of action, allegations, or assertions made against City or City's employees arising from or relating to actual or alleged COVID-19 infection occurring during the Activity, except where caused by the sole negligence or willful misconduct of the City.

Printed Name: _____ **Signature:** _____ **Date:** _____

Printed Name: _____ **Signature:** _____ **Date:** _____

Printed Name: _____ **Signature:** _____ **Date:** _____

Staff Use Only

Accepted By: _____ Date Scanned/Saved: _____ Filed in Household ID #: _____