



Please attach
Current CHILD'S
PICTURE.



Kaleidoscope Kidz

RAP 2024-2025

Registration Emergency packet: *Emergency packet forms will now be online. You will get an Invitation to fill out your forms with a deadline to complete or update your form.* Pick one of the Recreation Afterschool Programs (RAP) below: Check the grade that your child will attend. ***Continuing families #B only.** Can register by paying a deposit only at registration and 1st payment due on 8.5.2024. New child Approved Subsidized Family – see Fee Information Sheet.

<p>Hanna Kidz center</p> <p><input type="checkbox"/> T.K ONLY #76125 Dismissal -5:15pm</p> <p><input type="checkbox"/> Kinder <input type="checkbox"/> 1-2nd <input type="checkbox"/> 3.4.5th #76126 Dismissal -5:15pm</p>	<p>Lupine Kidz center</p> <p><input type="checkbox"/> T.K ONLY #76227 Dismissal -5:15pm</p> <p><input type="checkbox"/> Kinder <input type="checkbox"/> 1-2nd <input type="checkbox"/> 3.4.5th #76228 Dismissal -5:15pm</p>	<p>Ohlone Kidz center</p> <p><input type="checkbox"/> T.K ONLY #76326 Dismissal – 5:15pm</p> <p><input type="checkbox"/> Kinder <input type="checkbox"/> 1-2nd <input type="checkbox"/> 3.4.5th #76327 Dismissal – 5:15pm</p>
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Child Information: Please print or type. Attach recent photograph of child – wallet size **Required**

<p>Child’s Name: First Last</p>	<p>Gender: Male / Female - Circle one</p>
<p>Address:</p>	<p>Birth Date: Grade 2024-2025: <i>TK child must be enrolled at Hanna, Lupine and Ohlone Elementary schools. Must turn 5 between September 2 & June 2,2025.</i></p>
<p>City, State, Zip:</p>	<p>On-Going/Current Medical Issues: Yes / No - Any special needs to be aware of: Yes / No Children with Special Needs: All children are welcome, but your child cannot require one-on-one attention. Prior to enrollment, you need to contact the Recreation Manager to discuss the appropriateness of the child’s placement.</p>

<p>Primary Parent/Guardian Name</p>	<p>Alternative Contact Person</p>
<p>Name: First Last</p>	<p>Name: First Last</p>
<p>Primary Contact #:1st Required</p>	<p>Alternative Contact #: Required</p>
<p>Address: If different from above.</p>	<p>Address: If different from above</p>
<p>City, State, Zip: If different from above.</p>	<p>City, State, Zip: If different from above.</p>
<p>Primary Email address: Required</p>	<p>Alternative Email address:</p>

City of Hercules Park & Recreation



Kaleidoscope Kid RAP – Recreation Afterschool Program for the 2024-2025 school year will have two fee options. See the details of the different fee options on the [RAP fee Information sheet](#). Below is an example of the payment options for a resident discount. Cycles/Fees are based on school days only. If school CLOSED RAP closed.

Check an Option:

Registration fees are for both options= \$109.00 at enrollment and it's non-refundable and non-transferable.

#A Saver-50% 50% due at time of registration and 50% due by August 5, 2024. If you drop the program early, you will owe the \$100 discount given for this option. *Return fees* based on option #B installment fees. **Resident rate:** \$1,844 & 2nd payment. Total: **\$3,688**. **Non-Res. rate.** \$2,010 & 2nd payment- Total: **\$4,020**. Both options **DUE BY 8.5.24 BALANCE**.

Option #B -The first payment due at registration and ending on May 5, 2025. This fee option is due on the 5th of the installment cycle. This option is a flat fee per cycle installment. Review the parent fact sheet called [RAP Fee Information](#) for more details on program fees.

#B – 10-INSTALLMENT CYCLES	Times	Resident Discount Rate	Non-Resident Rate
KIDZ CENTERS: HANNA. OHLONE. LUPINE			
RAP - 5 DAY - TK -5 th	Dismissal - 5:15 pm	\$379	\$412

At registration you must have a completed registration form. You must provide at least one primary email address. The City of Hercules will not contact any other person except the primary parent/guardian on the registration form regarding billing issue. You understand you must complete the Emergency packet on our new format ePACT by the deadline given.

- Health Matters:** You agree to a complete health screening of your child before coming to the program. You also agree to keep your child at home if he/she is displaying any illness symptoms. You understand you will need to pick up your child if he/she is sick. See the parent handbook for more information.
- Recreation Afterschool Program (RAP) must have a *minimum enrollment number of 14 participants* for each classroom.
- This is a **Recreation program** as defined by the State, are exempt from licensing requirements but it is mandated. Parents/guardians of children registered for recreation programs must be notified.
- There is an **Early Withdrawal fee of \$80.00** per child-Mandatory if dropping early. You are responsible for the whole installment cycle, no pro-rating in the middle of the cycle. You need to drop by the withdrawal dates, see the installment plan option #B form for those dates. You must complete a Program Change form by those drop dates. *No refunds after 3.27.2025 for any payment option.*

I have received, read, and understood the registration information. I agree to follow all Safety Protocols in the parent handbook. I agree to keep my child home if sick. I understand programs may be cancelled if minimum required enrollment of 14 children is not met. I acknowledge that I have read and understand the terms set above by the City of Hercules. I understand the Parent Handbook is online under Park and Recreation Afterschool Program (RAP).

Parent Signature: _____ Today's Date: _____

Park & Recreation fees are adopted via Resolution by the City Council and are subject to change with 30-day notice.

STAFF ONLY Site Codes Circle one:

Hanna = TK #76125 & K-5th #76126

Lupine = TK #76227 & K-5th #76228

Ohlone = TK #76326 & K-5th #76327

Payment Option: A / B CC (last 4#): _____ Check: # _____ Money Order: \$ _____ Cash \$ _____

Authorized credit card: _____ Payment received: _____ Packet completed: Yes /NO what's missing? _____

Staff Initial: _____ Staff notes: _____



ADMISSION AGREEMENT

This agreement is between the City of Hercules Kaleidoscope Kidz Recreation Afterschool Program and the Parents/Guardians.

Parent/Guardian Name: _____ for the care of child _____

Parent/Guardian agrees that he/she is contracting for the services checked and will pay the stipulated resident/ non-resident fees rates, as applicable. The registration fee of \$109.00 is non-refundable and transferable for both options.

Check the program box that applies.

Option #A - Res. Dis: 2 equal payment of \$1,844 / None-Res \$2,010 due by 8.5.2024.

If you drop early, you will owe the \$100.00 discount for option #A and return balance will be based on option #B.

Option #B -10 equal installment payments with a \$109.00 registration fee. See below prices.

<input type="checkbox"/>	Dismissal - 5:15pm Resident	\$379.00
<input type="checkbox"/>	Dismissal - 5:15pm Non-Resident	\$412.00

Check each box below verifying you have read and understand the following terms of this agreement.

You understand that you need to fill out the Emergency packet forms online through ePACT. You will get an invitation to fill out your packet with a deadline to complete or update your forms. If you require assistance or prefer an alternative, paper forms are readily available.

There is an **\$80.00 dollar Program Withdrawal Fee per child** if you drop out early before the end of our school year program. Your household account will be billed if you do not pay this fee before leaving. If dropping, you're responsible for the whole Installment cycle, no pro-rating in middle of cycle. You need to drop by the withdrawal dates and see the Installment Plan form option #B form for those dates. You must complete a Program Change Form by those drop dates. No refunds for any payment option after March 27, 2025.

The City of Hercules **reserves the right to modify** any conditions of this agreement upon 30 days' written notification to the parents or guardians.

The Parent/Guardian agrees that he/she has received or reviewed a copy of the PARENT HANDBOOK and agrees to all the Program's operating policies and procedures as described therein. Parent/Guardian understands he/she must go online to the City of Hercules website to the Recreation webpage and review and print out the RAP Parent Handbook. You may also view a copy of the RAP Parent Handbook in each of the classrooms.

Termination Conditions: This agreement may be terminated by the Kaleidoscope Kidz RAP with a one-week notice for the following reasons:

- A. Parent/Guardian has not cooperated with the Kaleidoscope Kidz RAP regarding the child's discipline needs.
- B. If full payment is not made by the 6th, your child will not be allowed to continue in the program until tuition is paid in full.
- C. Late payments: Received on the 6th 1st late payment you will be charged \$36.00 and 2nd late payment \$41.00.
- D. NSF fee: Insufficient funds. This is when the status of a checking or credit card account does not have enough money to cover the transaction. A decline in credit card transaction is your responsibility. We encourage you to update your credit card by the 1st of the month. All returned checks/credit card must be cleared with cash, money order or cashier check. Credit card policy does not allow returned checks to be cleared with a credit card. If a household has 2 NSFs occur in the span of 1 year, all future payments must be made in cash, money order, or debit card.
- E. The City reserves the right to cancel Kaleidoscope Kidz RAP if minimum required enrollment is not met.

PARTIES TO THIS AGREEMENT:

Signature Parent/Guardian: _____ Date: _____

Signature of RAP: _____ Date: _____

Electronic Permission Slip Form

PARENT SIGNATURE ONLY IF USING ELECTRONICS ON SITE



City of Hercules Parks and Recreation Department

We understand that children have been given a school iPad to use for schoolwork. We are allowing the school iPad to be used during homework time only. By signing below, you have spoken to your child about the responsibility they have using iPad for homework. They are responsible for the care of their equipment and any damage that may happen during this time. The iPad can only be used during homework time. It must go back into the child backpack after homework time.

I hereby give my permission for _____ to use the school iPad for homework time. I understand the school content must be age appropriate.

If these rules cannot be followed your child will lose the privilege of using the iPad during homework time.

This is the current policy in our Parent Handbook.

Electronics

The City of Hercules is not liable for lost, broken, or stolen items. Electronics need to stay at home. There is an exception and that's Smart watch/cell phones. The cell phone must stay in your child's back packet. The Smart watch is a nice thing to have but we also ask that you not keep calling your child on it. If you need to talk to your child, you can call your child anytime at the site. The Smart watch, like cell phones, is difficult when everyone uses it during our short time with each other. We understand some parents feel it is important for their child to have them for emergencies. But understand we are not responsible for them being lost, broken, and stolen.

*With your signature, you have agreed to the school iPad to be used during homework time and the cell phone must stay in the child's backpack.

Signature of Parent/Guardian: _____ Date: _____

Leader III Signature: _____ Date: _____



City of Hercules
Parks and Recreation Department

Automatic Credit Card Payment Authorization

The City of Hercules accepts Visa, MasterCard, and Discover for payments. If you would like to have your payment deducted automatically from your credit card, please sign and return this form when you register at the Hercules Community/Swim Center.

I authorize the City of Hercules Parks & Recreation Department to automatically deduct payment(s) from my credit card on file:

Parent/Guardian Name (Print) _____

Child's Name	Program	Site	Fee

One – Time fee _____
Your credit card payment authorization form will be destroyed after one-time deduction of credit card.

Weekly total fees _____ = _____ **Monthly total fees** _____ = _____

Credit Card Type: VISA MASTERCARD DISCOVER

Name as it appears on the credit card _____

Credit Card Number _____ Expiration date _____

CVV Number _____ Email Address (For Receipt) _____

Billing Address _____ Current cell number# _____

Signature _____ Date _____

This automatic payment form is only for the children and programs listed above. This does not give the Parks & Recreation Department permission to register your child into any classes, programs or camps that the department offers. You will have to take care of those registrations on a separate form. If you have changes to your credit card, you are required to come in to the Hercules Community/Swim Center to update information.

Return this form to:

2001 Refugio Valley Road, Hercules, CA 94547. For your security, please do not scan/email this information to us.