



Board of Directors Meeting Agenda
Regular Meeting
Thursday, May 9, 2024
6:15 PM

Meeting Location:

City of Hercules City Council Chambers
111 Civic Drive
Hercules, CA 94547

This meeting agenda is available online at
www.recyclemore.com/about/board-meeting-agendas/

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act (ADA) of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet in an alternative format, please contact the Board Secretary at (510) 609-1215 or by email at info@recyclemore.com with the following information: name, phone number, email, and type of assistance requested. Notification of at least 48 hours prior to the meeting or time when services are needed will assist Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Public Comment

Members of the public are welcome to address the Board of Directors on items that are within the jurisdiction of the Authority. The Chair will call for public comment during the meeting. Comments by the public pertaining to items listed in this Agenda should be made at the time the item is considered by the Board of Directors. This Agenda also contains an agenda item for the Public to address the Board on matters not listed on the agenda. Public Comments are limited to 3 minutes per person and each speaker may speak only once under each agenda item. The Board of Directors may modify and/or waive these provisions. If you wish to make a public comment you may attend the meeting at the location stated above, fill out a Speaker's Card and submit it to the Board Secretary. Members of the public may also submit a comment by email to the Board Secretary at info@recyclemore.com no later than 11:59 p.m. the day prior to the meeting. Please indicate which item on the agenda you are commenting on in the subject line of your email. The Board Secretary will share all comments with the Board at the meeting and make them part of the public record.

1. Call to Order/Roll Call

The Chair will call the meeting to order and the Secretary will call the roll to establish the presence of a quorum.

2. Closed Session

None.

3. Pledge of Allegiance

The Chair or a Member of the Board will lead the Pledge of Allegiance.

4. Ex Parte Communications Disclosures

The Chair of the Board will ask if any Director has an ex parte disclosure, pursuant to the Authority's Ex Parte Communications Policy, on any agenda items.

5. Public Comment

Receipt of public comment on non-agenda matters. This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Authority. Public Comments are limited to 3 minutes per speaker, subject to adjustment by the Chair for orderly administration and timely completion of the meeting agenda. This includes but is not limited to moving immediately to the next speaker after a speaker has completed their comments within the allotted time, prohibiting speakers from yielding or granting their time to another person who is later in the queue to speak or who has already spoken, prohibiting speakers who have already spoken from speaking again regardless of whether it is during the public comment period or on an individual agenda item, and setting when and where in the agenda public comments shall be heard.

6. Consent Calendar

All matters under the Consent Calendar are considered to be routine and non-controversial. All matters listed in the Consent Calendar will be enacted with one motion. There will be no separate discussion of the items listed. However, upon request before action is taken on the Consent Calendar by a member of the Board or any interested party, items may be removed from the Consent Calendar and considered separately in the agenda order.

Consideration of a motion to approve the following actions:

6.1 March 14, 2024 Authority Board Meeting Minutes

Consider a MOTION to APPROVE the subject minutes.

6.2 Triennial Review Update

Board to receive report and accept findings.

6.3 Careit Application

Consider a MOTION to APPROVE.

6.4 Careit Outreach Contractor

Consider a MOTION to APPROVE.

6.5 Edible Food Generators Non-Compliance Technical Assistance Contractor

Consider a MOTION to APPROVE.

6.6 Edible Food Recovery Grant Allocations

Consider a MOTION to APPROVE grant funding allocations for food recovery organizations.

6.7 SB1383 Memorandum Of Understanding Between RecycleMore and the City of Hercules.

Consider a Motion to approve an MOU between RecycleMore and the City of Hercules.

7. Staff Report

Staff will provide updates on recent and upcoming activities.

7.1 Staff Report - Recycling and HHW Programs Update

Information only.

7.2 Staff Report - Outreach Programs Update

Information only.

8. Regular Agenda

8.1 PCA Board Direction

Information only

8.2 West Contra Costa Integrated Waste Management Authority Fiscal Year 2024-25 Draft Budget

Provide direction to staff on the Draft Fiscal Year (FY) 2024-25 Budget as proposed below:

- Staff proposes a FY 2024-25 Operating Budget in the amount of \$1,703,415 including use of reserves to balance the Operating Fund;
- Staff forecasts revenues to be \$1,197,910;
- Staff proposes 6 full-time positions.

9. Board Member and Staff Announcements

INFORMATION ONLY. Announcement of matters of interest by Board Members, Alternate Board Members, Executive Director and General Counsel.

10. Adjournment

Consideration of a motion to adjourn. The next regular Board of Directors' Meeting is scheduled for June 13, 2024 at 6:15pm.