

Preschool Enrichment
 Friday's for
 3.3-5-year-old. Must
 be age 3.3 by
 September 1, 2024.
 Come join the fun!

City of Hercules – Parks & Recreation Department

ENRICHMENT FRIDAY'S FOR 3.3 - 5 YEAR OLDS REGISTRATION FORM



Location: Preschool center, 2007 Refugio Valey Rd., Hercules.CA.

Emergency packet forms will now be online. You will get an invitation to fill out your forms with a deadline to complete. If you have already filled out forms you will need to just go in and update the forms.

Preschool is for 3.3 - 5 years old preschooler, **the age of 3.3 by September 1, 2024**. This is a three-month block session with the same group of children every Friday. Enrichment Friday's must meet the minimum enrollment of 12 participants for each session "block". You will need to send a healthy snack in a plastic or brown paper bag daily. Remember we are **Peanut/ Nut Free Zone**. **Special note: If your child sick we ask that you keep your child (ren) home. Please contact us immediately if your child contacts COVID-19. We would like to let the group know that they have been exposed.

A SEPARATE FORM FOR EACH CHILD IS REQUIRED

Resident **Non-Resident.**

Child's Name:	Child must be 3.3-year-old by September 1, 2024. Birth Date: _____ Age: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
REQUIRED: 1st Primary Contact Name: _____ 1 st Primary Contact Number: (____) ____ - _____	REQUIRED 2ND Alternative Contact Name _____ 2 ND Alternative Contact Number: (____) ____ - _____
Address:	Home Number: (____) ____ - _____
Primary Contact Email address:	On-Going/Current Medical Issues: Yes / No Any special needs to be aware of: Yes / No. If yes, please provide a note with child's special needs and how we can help and meet with Recreation Manager prior to enrollment. 510.799-8230.
DAY: Fridays Only TIME: 1:00PM – 3:00PM	SITE: PRESCHOOL CENTER CODE: #83151
Each 3-month block session is a flat fee for that session. This is determined by how many classes in each session.	Please check <input checked="" type="checkbox"/> the three-month block sessions that your child will be attending. These are Friday only classes.
<input type="checkbox"/> Block #1 September 6 - November 22	<input type="checkbox"/> Block #3 March 7 – May 30
12 Friday classes \$210 / NR \$258	12 Friday classes \$210 / NR \$258 *CLOSED: April 11 th -Spring break.
<input type="checkbox"/> Block #2 December 6 – February 28	
10 Friday classes \$192 / NR \$236 *CLOSED: December 27/ January 3-Winter break and February 21 -Presidents' break.	This is a first come ,first serve camp. Sign up if you want a spot before it gets full.

CAMP POLICIES ACKNOWLEDGEMENT AGREEMENT

Check -after reading.

- Credit Card Payment:** After you make your 1st payment you must pay each block one week prior to the new block starting. You can pay by filling out a credit card sheet or online/over the phone. If the card is declined an NSF charge fee of \$36.00 will be charged. Call the CSC at 510.799.8291 with new credit card information. Plus, a 24-hour mail slot for checks only. If payment not paid by due date, we would need to move to the next person on waiting list.
- Billing Issues:** The City of Hercules will not contact any other person except the parent or guardian on the registration form regarding billing issues. Community Swim Center hours Monday-Thursday 8:30am-5:00pm, contact number 510.799.8291.
- Enrollment:** is contingent upon our ability to staff the blocks, meet the minimum age-appropriate enrollment numbers, and the completion of all registration paperwork, including payment in full for each block.
- Cancellation:** will not be permitted during the three-week block sessions nor refunds. A medical exception may be made on a per case basis. If we cancel the program, you will receive a credit/refund.
- Late Pick-Up:** There is a \$3 per minute charge for picking up your child (ren) past their scheduled time.
- Transfer /Refunds:** No transfer policy due to very limited enrollment space. Camps will be based on a 1st come and 1st serve policy. **Refunds** there will be no refunds unless the City must cancel because we cannot staff, or do not get the enrollment minimums. In which a full refund will be given.
- Electronics:** No electronics of any kind are allowed in our Camp Programs. Exception: A child cell phones must stay in the backpack.
- Attendance Policy:** If your child is absent one or more days of Camp during a week that you have made payment, you will not receive a refund. **We do not allow make-up days or give credits for missed camp days.**
- Children with Special Needs:** All children are welcome, but your child cannot require one-on-one attention. Prior to enrollment, you need to contact the Recreation Manager to discuss the appropriateness of the child's placement.
- Health Matters:** You agree to a complete health screening of your child before coming to the program. You also agree to keep your child home if he/she is displaying any illness symptoms. You understand you will need to pick up your child if he/she is sick. See the parent handbook for more details.
- This is a **Recreation program** as defined by the State, are exempt from licensing requirements but it is mandated that Parents/guardians of children registered for recreation program be notified.



By signing below, you understand that is a Recreation program not a licensed childcare facility. I have received, read, and understand the Camp registration information. I understand programs may be cancelled if minimum required enrollment of 12 children is not met. I acknowledge that I have read and understand the terms set above by the City of Hercules. I have received Camp Parent Handouts. I understand the Parent Handbook is on-line under Park and Recreation Camps.

Parent/Guardian Signature

Date

OFFICIAL USE ONLY - MUST PAY BLOCK IN FULL TO BE ENROLLED. - #83151 PRESCHOOL 3.3 – 5 -YEAR OLDS.

Check weeks attending: Blocks: **#1** **#2** **#3**

Date _____ Amount paid \$ _____ Cash \$ _____ Check # _____ Credit Card (last 4#) _____

Registration paid _____ Notes: _____.